

Date	Site Mgmt	Security Team	Medical Team	Mental Health	Total Site Staff	Clients	Total Meals Ordered	Regular
12/02/20					0		0	
12/03/20					0		0	
12/04/20					0		0	
12/05/20					0		0	
12/06/20					0		0	
12/07/20					0		0	
12/08/20					0		0	
12/09/20					0		0	
12/10/20					0		0	
12/11/20					0		0	
12/12/20					0		0	
12/13/20					0		0	
12/14/20					0		0	

The Sherman Meal Orders

Monthly

Acetaminophen (Tylenol)			
Vicks vapor	10 bottles	10	5
Diphenhydramine/Ant	30 bottles, 100 ct	6 bottles	6 bottles
Alka Selzter (Automatic)	25 boxes	15 boxes	15 boxes
Vitamin C	5 bottles	5 bottles	5 bottles
Melatonin	5 bottles	5 bottles	5 bottles
zinc		5 bottles	5 bottles
Vitamin D	5 bottles	5 bottles	5 bottles
Deodorant for Men - De	200	200	400
Deodorant for Women	200	200	400
Tooth brushes	200	200	400
Tooth paste	400	400	500
Mouth wash	200 units	Travel size	100 UNITS
Lotion	300	300	400
Conditioner Shampoo	300	300	400
Women Briefs	100 pcs	50	50
Women Briefs	100 pcs	50	50
Women Briefs	100 pcs	50	50
Women Briefs	100 pcs	50	50
Women Briefs	100 pcs	30	20
Women Briefs	100 pcs	30	20
Men Boxes	100 pcs	50	50
MenBoxes	100 pcs	100 pcs	100 pcs
MenBoxes	100 pcs	100 pcs	100 pcs
MenBoxes	100 pcs	100 pcs	100 pcs
MenBoxes	100 pcs	100 pcs	100 pcs
MenBoxes	100 pcs	50	40
MenBoxes	100 pcs	50	40
T Shirt	100 Units	100 Units	100 Units
T Shirt	100 Units	100 Units	100 Units
T Shirt	100 Units	100 Units	400units

T Shirt	100 Units	100 Units	400 units
T Shirt	100 Units	100 Units	100 Units
T Shirt	100 Units	50 units	50 units
T Shirt	100 Units	50 units	50 units
Shorts	100 Units	0	50 units
Shorts	100 Units	100 Units	100 Units
Shorts	100 Units	100 Units	100 Units
Shorts	100 Units	100 Units	200 units
Shorts	100 Units	100 Units	100 Units
Shorts	100 Units	50 units	50 units
Shorts	100 Units	50 units	50 units
Sweat Shirts	100 Units	100 Units	100 Units
Sweat Shirts	100 Units	100 Units	100 Units
Sweat Shirts	100 Units	100 Units	200 units
Sweat Shirts	100 Units	100 Units	200 units
Sweat Shirts	100 Units	100 Units	100 Units
Sweat Shirts	100 Units	50 units	50 units
Sweat Shirts	100 Units	50 units	50 units
Pants	100 Units	100 Units	100 Units
Pants	100 Units	100 Units	100 Units
Pants	100 Units	100 Units	400 units
Pants	100 Units	100 Units	200 units
Pants	100 Units	50 units	50 units
Pants	100 Units	50 units	50 units
Sports Bra	50 units	0	25 units
Sports Bra	50 units	50 units	50 units
Sports Bra	50 units	50 units	50 units
Sports Bra	50 units	50 units	50 units
Sports Bra	50 units	50 units	50 units
Socks	25 packs	15 packs	30 packs
Cough drops	10 packs	10 packs	10 packs
Brown Paper Bags	10 - 500 count case	10 - 500 count case	10 - 500 count case
Cavi Wipes	20	20	20
Pilot G2 Retractable Pre	4 - 2 packs of 5(10 ct)	1	1
Bic ultra round stic grip	5 boxes of 36	4 boxes	4 boxes

/ Recurring Orders

Monthly Run Rate Per 60 Rooms (Guestimates)	Initial Order Per 60 Rooms (3 Months Supply)	Initial Order Based on Total New Rooms & 3 Months Supply		
60	3	120		
10	30	60		
10	30	60		6 oz
10	30	60		
20	60	120		
5	15	30		
5	15	30		
5	15	30		
5	15	30		
400	1,200	2,400		0.5 oz travel size
400	1,200	2,400		0.5 oz travel size
400	1,200	2,400		n/a
500	1,500	3,000		travel size
200	600	1,200		Travel size
400	1,200	2,400		Travel size
400	1,200	2,400		Travel size
75	225	450		M/6
75	225	450		L/7
75	225	450		XL/8
75	225	450		2XL/9
50	150	300		3XL/10
50	150	300		4XL/11-12
100	300	600		S
100	300	600		M
100	300	600		L
100	300	600		XL
100	300	600		2XL
50	150	300		3XL
50	150	300		4XL
100	300	600		S
100	300	600		M
300	900	1,800		L

300	900	1,800		XL
100	300	600		2XL
100	300	600		3XL
100	300	600		4XL
50	150	300		S
100	300	600		M
100	300	600		L
150	450	900		XL
100	300	600		2XL
100	300	600		3XL
50	150	300		4XL
100	300	600		S
100	300	600		M
200	600	1,200		L
200	600	1,200		XL
100	300	600		2XL
100	300	600		3XL
100	300	600		4XL
100	300	600		S
100	300	600		M
300	900	1,800		L
300	900	1,800		XL
150	450	900		2XL
100	300	600		3XL
100	300	600		4XL
25	75	150		S
50	150	300		M
50	150	300		L
50	150	300		XL
50	150	300		2XL
	0	0		size 8-12
	0	0		
10	30	60		
20	60	120		
4	12	24		0.5 (No substitutions)
5	15	30		black

	LINK (If a preferred item is desired)	Request date:		BC ORDER STATUS
Medicine - OTC		15th of every month		
Medicine - OTC		15th of every month		
Medicine - OTC		15th of every month		
Medicine - OTC		15th of every month		
Medicine - OTC		15th of every month		
Medicine - OTC		15th of every month		
Medicine - OTC		15th of every month		
Medicine - OTC		15th of every month		
		15th of every month		
		15th of every month		
		15th of every month		
		15th of every month		
		15th of every month		
		15th of every month		
		15th of every month		
		15th of every month		
		15th of every month		
		15th of every month		
		15th of every month		
		15th of every month	Boxers preferred	
		15th of every month	Boxers preferred	
		15th of every month	Boxers preferred	
		15th of every month	Boxers preferred	
		15th of every month	Boxers preferred	
		15th of every month	Boxers preferred	
		15th of every month	Boxers preferred	
Clothes/Bedding		15th of every month		
Clothes/Bedding		15th of every month		
Clothes/Bedding		15th of every month		

Clothes/Bedding		15th of every month		
Clothes/Bedding		15th of every month		
Clothes/Bedding		15th of every month		
Clothes/Bedding		15th of every month		
Clothes/Bedding		15th of every month		
Clothes/Bedding		15th of every month		
Clothes/Bedding		15th of every month		
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Clothes/Bedding		15th of every month		
Clothes/Bedding		15th of every month		
Clothes/Bedding		15th of every month		
Clothes/Bedding		15th of every month		
Clothes/Bedding		15th of every month		
Clothes/Bedding		15th of every month		
Medicine - OTC		15th of every month		
		15th of every month		
		15th of every month		
		15th of every month		

Item Description (Include Color, Materials, Size, etc, if available)
Gloves (XS)
Gloves (S)
Gloves (M)
Gloves (L)
Gloves (XL)
Isolation masks
N95 (regular)
N95 (small)
Face Shield
Gowns
Cavi wipes (individual container)
Foot Covers
Head Covers

Inventory Need
#
5
5
5
7
7
42
40
5
140
0
20
400
400

Unit of Measure
Packs, Boxes, Gallons, etc
Cases (10 boxes per case)
Boxes
Boxes
Boxes
each

The Sherman Services Track

Services			
Food Delivery			
Non-Medical Waste Pick-Up			
Medical Waste Pick-Up			
General Janitorial Services			
Post Use Cleaning			
Bio Cleaning			
Linen Services			
Other Services			
Service Description <i>One of the above</i>	Frequency of Service How often service occurs	Last Service Date MM/DD/YY	Staff Name/Received by First and Last name, Title
Food Delivery	Daily	23-Oct	carlos
Other Services	as needed	24-Nov	per security log (nb)
Other Services	as needed	24-Nov	per security log (nb)
Other Services	as needed	24-Nov	Naomi Burn, Site Manager
Food Delivery	daily	25-Nov	carlos
Food Delivery	daily	26-Nov	carlos
Other Services	as needed	26-Nov	Naomi Burn, Site Manager
Food Delivery	daily	27-Nov	carlos
Medical Waste Pick-Up	2x/week	27-Nov	per security log (nb)
Other Services	as needed	27-Nov	per security log (nb)
Other Services	monthly	27-Nov	per security log (nb)
Other SErvices	as needed	27-Nov	per security log (nb)
Other Services	daily	27-Nov	per security log (nb)
Food Delivery	daily	28-Nov	carlos
Other Services	daily	28-Nov	per security log (nb)
Other Services	daily	28-Nov	per security log (nb)
Other Services	as needed	28-Nov	per security log (nb)
Post Use Cleaning	3x/wk	28-Nov	per security log (nb)
Other Services	daily	28-Nov	per security log (nb)
Food Delivery	daily	29-Nov	Brandy Oyegoke (nb)

Post Use Cleaning	3x/wk	29-Nov	Lanise Robinson, S.S. (nb)
General Janitorial Services	daily	29-Nov	Naomi Burn, Site Manager
Other Services	daily	29-Nov	per security log (nb)
Linen Services	as scheduled	30-Nov	carlos

Hotel Booking

Comments
meals
SFVCH test drop off
Sunland Pharmacy - delivery
WestPac Labs, specimen pick up
Ingallina's meals BLD
WestPac Labs, specimen pick up
Ingallina's - meals
Precision Bio Waste
UPS shipment / Amazon box
On Trac - 34 boxes / clothing
Amazon shipment
WestPac Labs - specimen pick up
Ingallina's - meals
WestPac Labs - specimen pick up 0237 hours
WestPac Labs - specimen pick up 1516 hours
FedEx package
Dedicated - post use cleaning
USPS - mail & box
Ingallina's - meals

Dedicated - post use cleaning

Dedicated - daily cleaning

WestPac Labs - specimen pick up

25 laundry, 60 towels, 100 washcloths, 45 queen, 40 king, 100 pillowcases

ITEM NAME	QTY	SIZE/DOSAGE	Category	URGENCY	REORDER (Y/N)	JUSTIFICATION	REQUESTED BY	DATE REQUESTED	LINK (If a preferred item is desired)	Admin Approval	PROCUREMENT LEAD (BC Use Only)	BC SPECIALIST STATUS	BC ORDER#	QTY ORDERED	ETA	VENDOR	ORDER/PURCHASE #	BC COMMENT
Saltine Crackers	3 boxes		Food/Grocery	2 - 3-5 days	No	Client needs.	J. De La Cuesta	5/12/2020		Approved	BC Lead - EOC Pre-Approved	Jerry Delivered	3 boxes		14-May	Sysco		
Microwaveable Popcorn	160 units		Food/Grocery	2 - 3-5 days	No	Client needs.	J. Klein	5/4/2020		Approved	BC Lead - EOC Pre-Approved	Jerry Delivered	6 cases of 22		14-May	Sysco		
Blue Diamond Almonds, Plain	100 units		Food/Grocery	2 - 3-5 days	Yes	Client needs. Add to weekly recurring order.	J. Klein	5/4/2020		Approved	BC Lead - EOC Pre-Approved	Analisia Delivered	100		5/11/2020	Sysco	added to weekly recurring order	
Blue Diamond Almonds,	100 units		Food/Grocery	2 - 3-5 days	Yes	Client needs. Add to weekly recurring order.	J. Klein	5/4/2020		Approved	BC Lead - EOC Pre-Approved	Analisia Delivered	100		5/11/2020	Sysco	added to weekly recurring order	
Trai Mix	100 units		Food/Grocery	2 - 3-5 days	No	Client needs. Add to weekly recurring order.	J. Klein	5/4/2020		Approved	BC Lead - EOC Pre-Approved	Analisia Delivered	100		5/11/2020	Sysco	added to weekly recurring order	
Men's Boxers (L)	50 units		Clothes/Bedding	2 - 3-5 days	Yes	Client needs.	J. Klein	5/4/2020		Approved	BC Lead - EOC Pre-Approved	Jerry Delivered	50 units		14-May	Hanes	33401832	
Epson Printer Cartridges	5 units		Office Supplies	2 - 3-5 days	Yes	Staff needs	F. Villaluna	5/4/2020		Approved	BC Lead - EOC Pre-Approved	Jerry Delivered	5		11-May	Amazon	111-0341571-1221418	
Deodorant for women	100 units		Hygiene	2 - 3-5 days	Yes	Client needs.	J. DeLaCuesta	5/6/2020		Approved	BC Lead - EOC Pre-Approved	Jerry Delivered	100		12-May	Amazon	111-6389783-4753829	
Deodorant for men	100 units		Hygiene	2 - 3-5 days	Yes	Client needs.	J. DeLaCuesta	5/6/2020		Approved	BC Lead - EOC Pre-Approved	Jerry Delivered	96		12-May	Amazon	111-6389783-4753829	
Shaving Cream	50 units		Hygiene	2 - 3-5 days	Yes	Client needs.	J. DeLaCuesta	5/6/2020		Approved	BC Lead - EOC Pre-Approved	Jerry Delivered	48		12-May	Amazon	111-6389783-4753829	
Small Ziplock Bags	300 units		Miscellaneous	2 - 3-5 days	No	Client needs.	J. DeLaCuesta	5/8/2020		Approved	BC Lead - EOC Pre-Approved	Jerry Delivered	300		13-May	Amazon	111-0284919-5262602	
Printer Cartridge Toner - HP Color LaserJet MFP M283FDW	2 packages		Office Supplies	1 - ASAP (1-2 days)	No	Staff needs (#### Printer)	F. Villaluna	5/11/2020		Approved	BC Lead - EOC Pre-Approved	Jerry Delivered	2		18-May	Amazon	111-0284919-5262602	
Brother P-Touch ID Label Cartridge (TZe Tape 0.5")	4 units		Office Supplies	2 - 3-5 days	No	Staff needs (white tape, black ink)	F. Villaluna	5/11/2020		Approved	BC Lead - EOC Pre-Approved	Jerry Delivered	4		18-May	Amazon	111-0284919-5262602	

DATE RCVD and Comments If Any	REQUEST OPIER STATUS
	In Progress
	Delivered
	Delivered
	Delivered
	Delivered
	In Progress
	In Progress
	In Progress

CATEGORY	BRAND	ITEM DESCRIPTION	QTY EA.	SIZE
Beverage	A&W Root Beer	A&W Root Beer	24	12 OZ
Beverage	Silk	Milk Almond Vanilla	18	8 OZ
Beverage	Juicy Juice 100% Juice	Apple Juice	40	4.23 oz
Beverage	Ocean Spray 100% Orange	Orange Juice	40	4.2 OZ
Beverage	Niagara	Aquafina Water	40	16.9 OZ
Beverage	Coca Cola Usa	Coca Cola	24	12 OZ
Beverage	Sprite Soda (Coca Cola)	Sprite	24	12 OZ
Beverage	Maxwell House	Coffee Instant Individual (caffei	5	100 CT
Beverage	Sanka	Coffee Instant Individual (decaf	100	5 CT
Beverage	Coffee Mate	Creamer Coffee Non Dairy Regu	360	3/8 OZ
Beverage	Coca Cola Usa	Diet Coke	24	12 OZ
Beverage	Abbot Labs	Ensure High Protein TN Shake V	24	8 OZ
Beverage	Abbot Labs	Ensure Original Shake (Chocolat	24	8 OZ
Beverage	Gatorade	Gatorade - Blue	24	20 OZ
Beverage	Gatorade	Gatorade - Fruit Punch	24	20 OZ
Beverage	Gatorade	Gatorade - Glacier Freeze	24	20 OZ
Beverage	Gatorade	Gatorade - Grape	10	20 OZ
Beverage	Gatorade	Gatorade - Orange	24	20 OZ
Beverage	Sysco	Milk Homogenized	36	8 OZ
Beverage	Kikkoman Pearl	Milk Soy Van Organic	24	8 OZ
Beverage	Munchies	Peanuts	96	1.625 OZ
Beverage	Sysco	Sugar Packet	2000	10 OZ
Beverage	Thomas J Lipton Co	Tea Hot Bag Black Envelope	10	100 CT
Snack	Kashi (Kelloggs)	Bar Granola Trail Mix	6	12 CT
Snack	Lays	Chips Variety	60	60 CT
Snack	Nabisco	Cookie Chocolate Chip Ahoy Mi	48	1 OZ
Snack	Kellogg'S	Corn Flakes	96	3/4 OZ
Snack	Nissin Foods	Cup of Noodles - Beef	12	2.25 OZ
Snack	Nissin Foods	Cup of Noodles - Chicken	12	2.25 OZ
Snack	Nissin Foods	Cup of Noodles - Shrimp	12	2.25 OZ
Snack	Grandma's/Cadbury	Cookie Vanilla Creme Bite Size	60	2.12 OZ
Snack	Nut Harvest	Nut Cashew Whole Roasted Sal	48	2.25 OZ
Snack	Nut Harvest	Almonds	48	2.25 OZ
Snack	Smartfood	Popcorn Cheddar White Large S	64	1 OZ
Snack	Jm Smucker	Smuckers Sandwich Peanut But	72	2.6 OZ
Snack	Kind Llc (Snack Bars)	Snack Bar Dark Chocolate Almo	6	12 CT

Snack	Kind Llc (Snack Bars)	Dark Chocolate Nut Sea Salt		
Snack	Planters	Snack Trail Mix Fruit & Nut	72	2 OZ
Snack	Planters	Nuts & Chocolate	72	2 OZ
Snack	Full size candy bars (variety)	Chocolates (Variety)	72	2 OZ
Snack	Kellogg's	Cereal		5/8 OZ
Supplies	Sysco	Bag Plastic Reclosable Gallon Ex	1	250 CT
Supplies	Sysco	Bag Plastic Reclosable Sandwich	500	2 CT
Supplies	Sysco-Earth Plus	Bowls Paper Molded Fiber 12-o	125	8 CT
Supplies	Sysco-Earth Plus	Fork Plastic Plastarch Material H	1000	1 CT
Supplies	Sysco-Earth Plus	Spoon Plastic Plastarch Materia	1000	1 CT
Supplies	Sysco-Earth Plus	Knives Plastic	1000	1 CT
Supplies	Sysco-Earth Plus	Plate Paper Molded Fiber 9 Inch	125	4 CT
Supplies	Grandma's/Cadbury	Peanut Butter Cookie	2.5 OZ	60 CT
Supplies	Pullman	Sandwich Bread	21 slices	12 CT
Food	Campbell's Soup	Campbell's Chicken Noodle Soup		
Snack	Smucker's	Concord Grape Jelly, Strawberry Jam	0.5oz cups	200 CT
Food	House	Oatmeal (Plain)		
Food	House	Oatmeal (Variety)		
snack		Oreo Cookies		
Food	Jm Smucker	Peanut Butter Cup	.75 oz cup	200 CT
Snack	Skittles (regular)	Candy Skittles Original	3.5 oz	12 CT
Snack	Skittles (Sour)	Candy Sour Skittles Box	3.2 oz	12 CT
Snack	Maxwell House	Coffee Ground	2 oz	192 CT
Snack	Kellogg's	Cereal Special K	8 OZ	96 CT
Snack	Nature Valley	Snack Bar Granola Variety Pack	120	.89 OZ
Snack	Kellogs	rice crispies cereal	10	96 CT
Snack	Kellogs	Pop tarts	10	32CT
Snack	Motts	Apple Sauce	6	4OZ
Snack	Yoplait	Strawberry Yogurt	6 packs	6 oz
Snack	String Cheese	1 oz individually wrapped string	168	1 OZ
Snack		Tomato soup		
Snack		vegetable soup		
Snack	Real Fresh Inc.	Pudding Vanilla	48	3.5oz
Snack	Real Fresh Inc.	Pudding Chocolate	48	3.5oz

SUPC	June	July	Aug	Monthly Run Rate Per 60 Rooms (Guestimates)	Initial Order Per 60 Rooms (3 Months Supply)	Initial Order Based on Total New Rooms & 3 Months Supply
				60	3	120
4146387				40	120	240
1149636	6	6		30	90	180
4818047	5	0		30	90	180
4471258			0	40	120	240
9901029	20	10	20	40	120	240
2786127	10		11	40	120	240
7198369	5		10	40	120	240
4962270			0	10	30	60
4957742			0	10	30	60
7750326		4	4	20	60	120
4187357	5		8	40	120	240
4755726				20	60	120
4756223				20	60	120
7468531	10		6	40	120	240
6508978	10		5	40	120	240
8640807			5	20	60	120
6506770	10		3	20	60	120
7468556	10		6	20	60	120
0361335	2		1	10	30	60
7002196	2		0	5	15	30
537391			0	15	45	90
4000899			4	10	30	60
4046330			0		0	0
6495593			0	10	30	60
6586721	5	5	10	20	60	120
3344793			0	20	60	120
4044640			2	20	60	120
1180876	5		3	20	60	120
3311347	5		3	20	60	120
4350765	5		3	20	60	120
6925822			1	20	60	120
5141932				20	60	120
5141969				10	30	60
6783417				15	45	90
2223453				10	30	60
4194611			0	4	12	24

1367210				0	0
3259879		0	10	30	60
3259860		0	10	30	60
1800905		2	15	45	90
4044699				0	0
7863634			5	15	30
7863345			5	15	30
7064438			5	15	30
7064572	1	0	1	3	6
7064574			1	3	6
7064570			1	3	6
7064542			2	6	12
6925917		2	20	60	120
6428247		0	5	15	30
4104469		0	15	45	90
4043923		0	5	15	30
8562662		0	5	15	30
8562688		0	5	15	30
7662265		0	20	60	120
4046355		4	5	15	30
3079617			20	60	120
3133038			15	45	90
4053567				0	0
4044699			5	15	30
6056741			10	30	60
4044681			10	30	60
7573280			15	45	90
5544523			10	30	60
1043165			5	15	30
4384214			5	15	30
			5	15	30
			5	15	30
5763834			5	15	30
4528584			5	15	30

Comments		
no substitutions		
Water burn rate: 4 cases of water/day*7 days. Need a minimum of 10 cases of water per week.		
no substitutions		
Approximately four(4) boxes of creamers per week		
Two(2) per week.		
Gatorade Burn rate: 3.7 cases of Gatorade/day*7 days = minimum 25 cases of Gatorade needed per week. Please DISCONTINUE LOW SUGAR GATORADE AS A SUBSTITUTE.		
Approximately ten(10) boxes of chips per week		
Approximately fifteen(15) cases of cups of noodles per week		
no substitutions		
no substitutions		

